

# Easington Academy

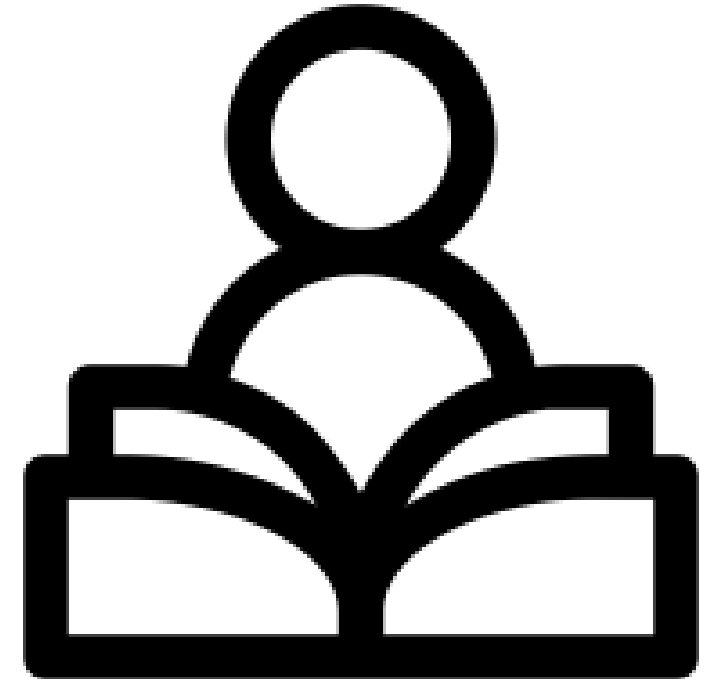


**Plans for wider  
re-opening:  
Parent and  
Student Guide**

**June 2020**

# What are secondary schools being asked to do?

- From the week commencing 15 June, secondary schools are being asked to **plan to offer 'some face-to-face support'** to supplement the remote education of Year 10 students.
- The provision for priority groups (children of essential workers and children who are deemed to be more vulnerable) will continue, and all eligible children in these groups are now being encouraged to attend.



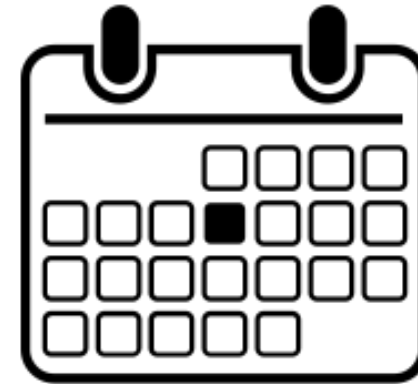
A large, abstract circular graphic composed of multiple overlapping, semi-transparent bands. The colors transition from light blue on the left to a pale green on the right, with a white center. The bands have a soft, ethereal quality, creating a sense of depth and movement.

# Our Plans

Easington Academy

# Increased face to face contact – Year 10

- Year 10 students will be invited to attend school **one day per week on three occasions** from week commencing **15<sup>th</sup> June**.
- The year group will be split into 3 'Teams' (A,B,C) with one block in school each day Monday-Wednesday.
- No Year 10s will be in school on Thursday or Friday.



Team	Days in school
A	Monday 15 June, Monday 29 June, Monday 13 July
B	Tuesday 16 June, Tuesday 30 June, Tuesday 14 July
C	Wednesday 17 June, Wednesday 1 July, Wednesday 15 July

# Groupings and timetable.

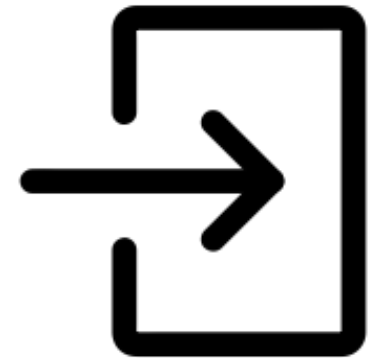
- **Students will be allocated into small groups of maximum 9 students.**
- **There will be a staggered start and end to the day for groups to minimise 'pinch points' and mixing between groups.**
- **Students will remain in the same group in the same classroom and with the same member of staff for their day in school each week. There will be no mixing between groups. Social distancing within groups will be maintained.**
- **Year 10 groups will be taught in a separate area of the school to our keyworker / priority student groups, to avoid mixing between these different cohorts of students.**



# Arrival at school



- **Each 'bubble' has been assigned a specific arrival time (see timetable).**
- **Pupils cannot arrive before their designated time.**
- **Parents are asked to remain in their vehicles if dropping children off by car on Stockton Road. No parents to enter the site without prior appointment.**
- **Students will be greeted by SLT at the gate and directed to wait in their entry queue (markers on ground indicate queuing positions).**
- **Students will be directed to sanitise hands on entry.**
- **Students will be greeted by group teacher and escorted immediately to classroom.**



# Lessons

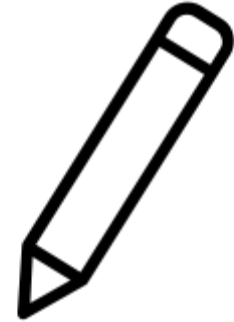


- Students will sit at **workstations at least 2m apart** from each other.
- **Seating plans** will be created and adhered to, so that in the case of infection we know who has been sitting next to whom.
- Students will complete the tasks which have been set for remote learning. They will follow the **'Virtual School' timetable**. Groups will be based in IT rooms so that all students can access resources.
- Staff will facilitate and support the learning.



## Classroom safety, equipment and resources.

- **Equipment e.g. a pen, pencil, ruler and exercise book will be allocated to each student, kept in a zip-lock folder and not shared.**
- **Students will bring their own headphones for use in IT rooms.**
- **Students are not to bring books, pencil cases or other equipment into school.**
- **Students should bring a small bag with their water bottle and packed lunch. This bag will remain under their desk.**
- **Staff to ensure good ventilation by opening windows and / or keeping doors wedged open.**





# Hygiene

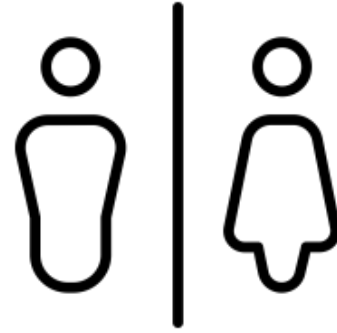


- **Students and staff will be instructed to use hand sanitiser on arrival in school and before leaving.**
- **Students will be directed to wash their hands at lunchtimes.**
- **Hand sanitiser and antibacterial wipes will be provided in classrooms and students will be asked to wipe down their area at the end of every session.**
- **Lidded bins will be provided for classrooms to minimise infections from tissues ('Catch it, Bin it, Kill it').**
- **Posters around school and morning tutorials will reinforce key messages about good hygiene.**



# Lunch

- Lunches will have staggered timings.
- Groups are allocated specific toilets to use and specific areas of the yard to exercise in. All students will be directed to wash hands at lunchtime (supervised by staff).
- Entry to toilets will be supervised at all times.
- Each bubble will eat their lunch in their designated outside area (whenever possible) or room with students sat their own desk.
- Students will bring their own packed lunch or pre-order a school packed lunch in the morning.
- Students will have 30 minutes to eat lunch and then 30 minutes outside; desks will be cleaned as soon as they are vacated.
- Outdoor activity will be supervised; social distancing will be maintained at all times.
- Group teachers will meet their group at the designated outside door at the end of lunch.



## End of the day

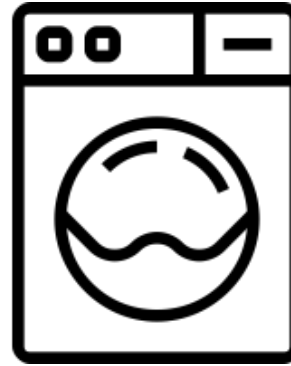


- **Students to wipe down work area and sanitise hands before the end of the day.**
- **Group leader to walk group to exit.**
- **Senior Leadership staff and a Year Manager will be on duty to supervise the exit from building. Distancing to be maintained throughout.**
- **Parents are to remain in vehicles on Stockton Road if collecting child by car. No parents to enter site without prior appointment.**
- **Students who are walking or cycling home will be reminded of need for social distancing.**



## Uniform / dress code

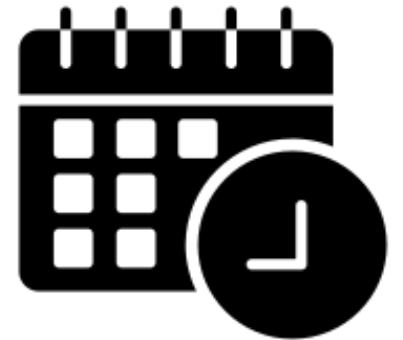
- **Students are not required to wear uniform.**
- **Clothing must be clean, suitable and safe for school (no short tops, hot pants, flip flops etc.).**
- **Students should wear trainers or comfortable shoes, so that they are ready for exercise / outdoor activity.**
- **Students are advised to wear comfortable casual clothing which can be washed regularly.**



# Staffing



- **Each Year 10 group will have their own teacher.**
- **Keyworker / priority groups will have their own teachers each day.**
- **There will be two members of SLT on site every day.**
- **A member of the safeguarding team will be available at all times.**
- **First aiders will be on site at all times.**
- **Some of our staff will continue to work from home because they are clinically very vulnerable or live with someone who is very vulnerable.**



# Behaviour



- **The existing academy behaviour policy has been updated in response to the current situation and the behaviours we expect of students following their return to school have been outlined.**
- **This amendment will be displayed on our website.**
- **Prior to their return, parents/carers and students will be asked to sign an updated home school agreement which reflects the amendments to our behaviour policy.**





Getting Ready: What are we  
doing?

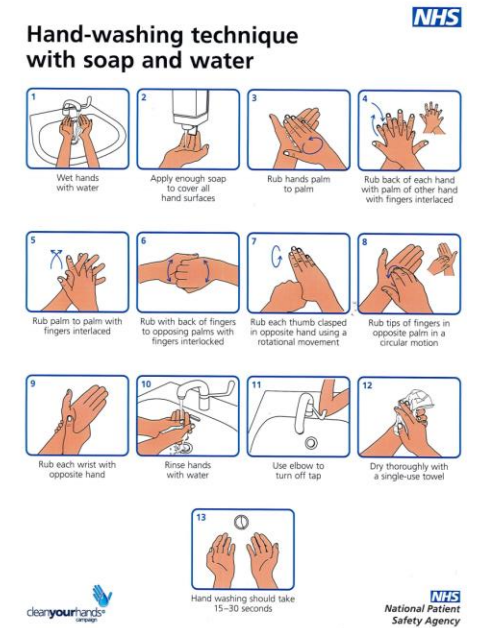
# Preparation of site

- **Checks of the site have taken place to assess water quality, fire safety, lifts, doors and facilities.**
- **A full risk assessment has been drawn up to ensure all appropriate safety measures are in place in relation to Coronavirus management.**
- **Removal from classrooms and shared spaces of items that cannot be thoroughly cleaned at the end of each day.**
- **Removal of excess desks and chairs from classrooms to ensure appropriate spacing between children (1 per desk – 6 max)**
- **Deep cleaning.**



# Preparation of site

- Markings and tape to ensure a systems of entry and queuing.
- Line markings throughout the site to ensure social distancing.
- Signage to issue reminders for hand washing and maintaining distance.
- Provision of additional sanitiser facilities at entry and exit points, and provision of hand sanitiser in classrooms (where there is no sink and soap)
- Provision of PPE for medical room and first aid usage
- Preparation of an isolation area for anyone displaying symptoms of Covid-19.
- Perspex screen at reception to minimise contact with approved visitors.
- New protocols for parents and other visitors to site
- Review of fire evacuation routes and assembly points.



# The Site



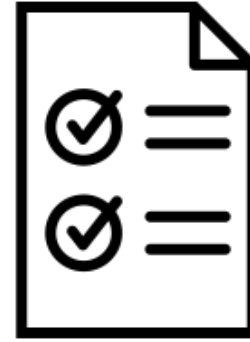
All groups will stay in their designated classroom/outdoor area throughout the day. It is important that social distancing is maintained at all times.

A decorative graphic consisting of several concentric, overlapping bands of color. The bands transition from light blue on the left to a light green on the right, with a white space in the center. The bands have a soft, blurred appearance, creating a sense of depth and movement.

Additional Preventative  
Measures in Place

# Staff Training

- **Staff training will take place on a rotational basis each morning of the first week commencing 15<sup>th</sup> June. Students will start later on these days and we thank parents for your support with this.**
- **Staff will be trained in new protocols and revisions to policies. In particular, they will need to be fully aware of requirements for:**
  - **Health and safety**
  - **Infection control**
  - **Fire safety and evacuation procedures**
  - **Behaviour**
  - **Safeguarding**
  - **Mental health and wellbeing**
  - **First aid and medical care**
- **Training will take place with small groups of staff each day, to ensure distancing is maintained, and will include walk through practices of new routines.**



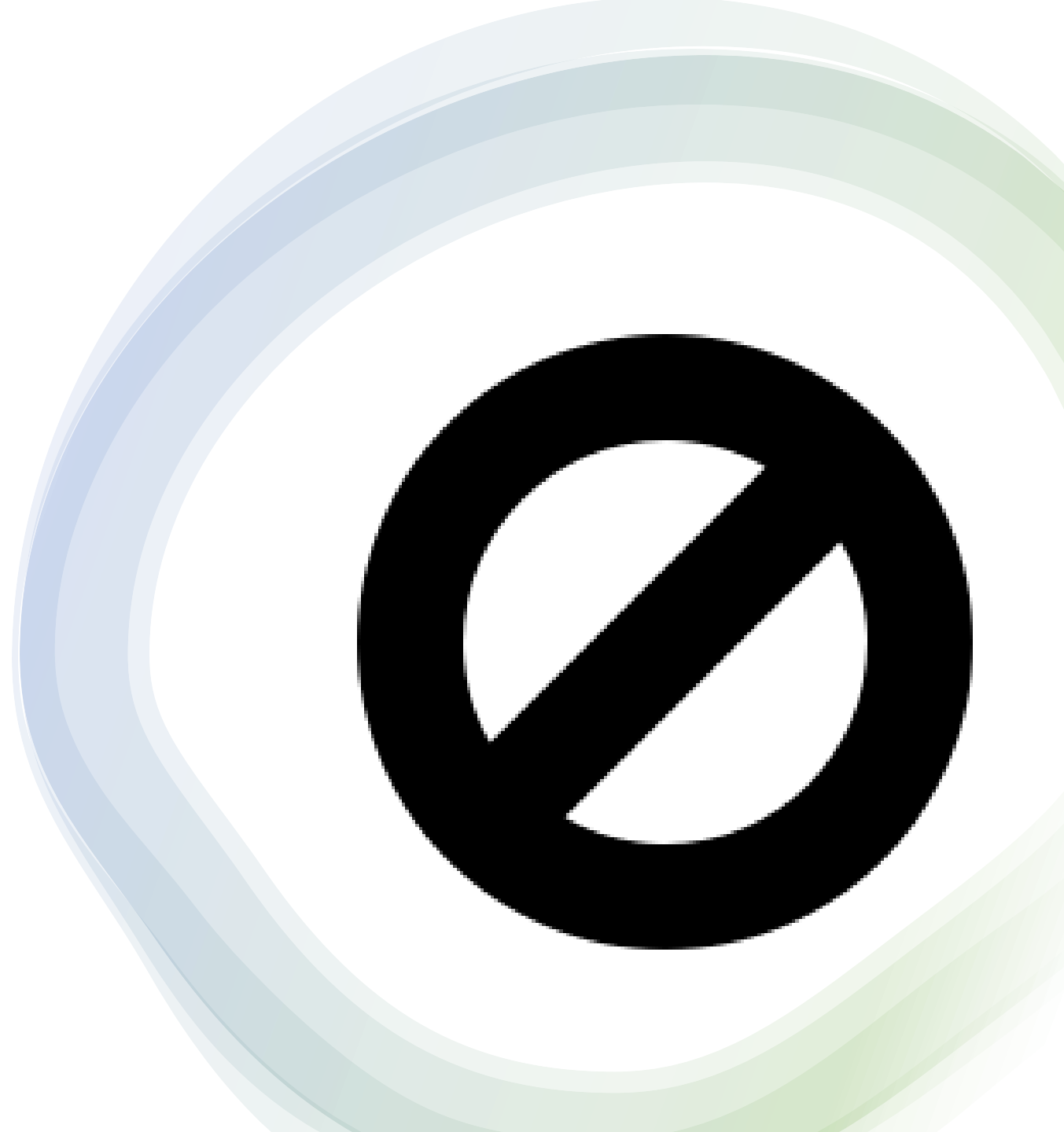
# Transport

- All students are reminded of government guidance to drive, walk or cycle to school and minimise the use of public transport where possible.
- Students are reminded that face coverings are to be worn on public transport from 15 June.
- Staggered start and finish times are in place to avoid crowding at 'pinch points' such as the school gate.
- Parents must remain in vehicles when dropping off / collecting students.



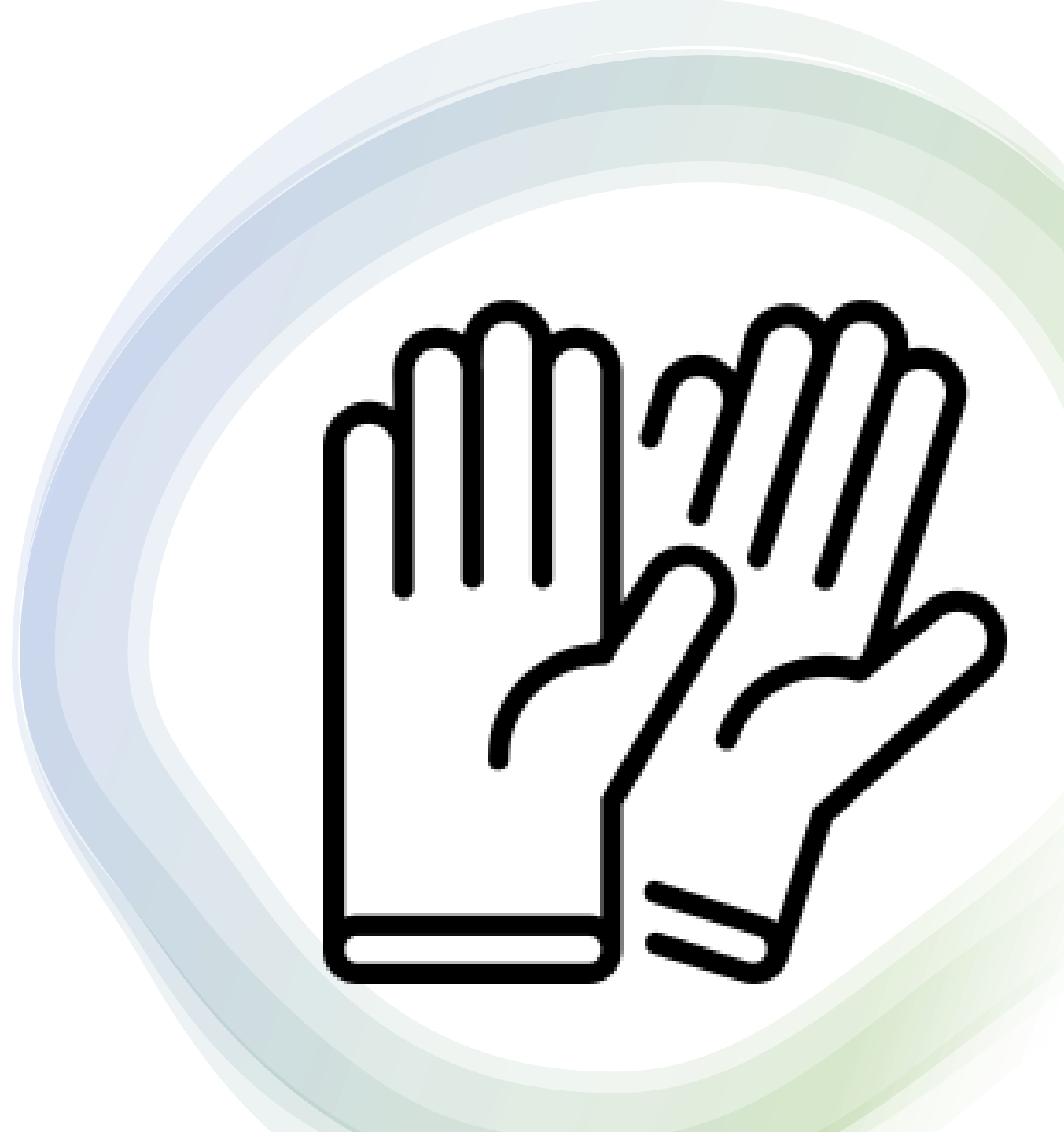
## Contact with school

- **Parents are encouraged to contact the school electronically or by telephone.**
- **Parents are instructed not to enter the school site, and to come into school by appointment only in exceptional circumstances.**
- **Access for deliveries is limited, to avoid delivery staff entering school unnecessarily.**



## PPE

- **PPE will be provided for staff who need to administer first aid or attend an ill child.**



# Cleaning

- **There will be increased frequency of cleaning around the school during the day, ensuring that frequently touched objects and surfaces are cleaned and disinfected more regularly than usual.**
- **Hand sanitiser and soap levels to be checked twice daily and replenished where needed.**
- **Equipment packs use by students to be wiped down at the end of the day.**
- **More thorough 'deep' cleaning to take place weekly.**
- **If a room or area is suspected to have been contaminated by coronavirus, the room will be closed for 72 hours and deep cleaned as per the government guidance.**

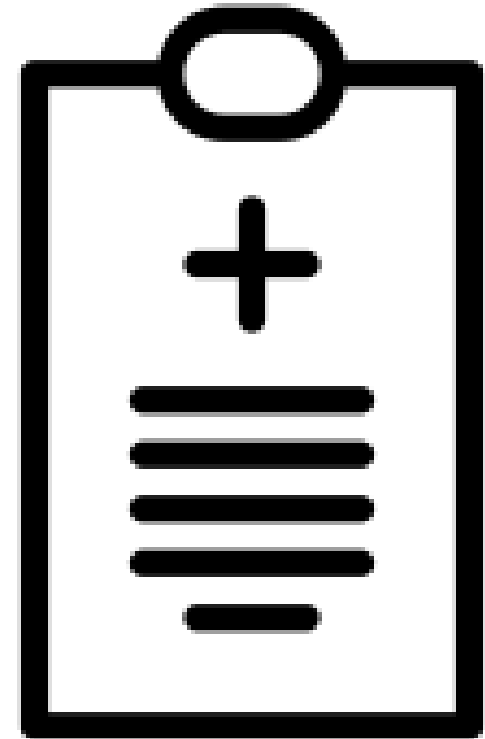




# Illness in school

- **Parents are regularly reminded not to send their child to school if they have any symptoms of coronavirus.**
- **Any child presenting with symptoms will be isolated in a ventilated room until they can be collected or until medical assistance can be gained.**
- **First aiders attending to children or staff with symptoms will wear full PPE (apron, gloves, mask, visor).**
- **First aiders will be provided with appropriate training for 'donning and doffing' PPE; PPE to be disposed of in accordance with NHS Covid-19 management guidance.**
- **The isolation and medical room will be cleaned frequently and after each use when first aid care has been provide.**

**If a child or adult tests positive for coronavirus, the rest of their 'group' will be sent home to self-isolate for 14 days.**





**Thank you for taking the time  
to read this guide.**

**If you have any questions, please contact the school  
office or [enquiries@easingtonacademy.co.uk](mailto:enquiries@easingtonacademy.co.uk)**