

## Information for Candidates

### Summer 2021 Results, Appeals and Certificates

#### Teacher Assessed Grades

Easington Academy has determined grades in accordance with the JCQ guidance<sup>1</sup> and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to the Student Guide to awarding: summer 2021<sup>2</sup> which tells you how you will get your qualifications in summer 2021 and where you can get more information.

#### Results

On candidate statements of results (results slips) and certificates, grades will be reported in the same way as in previous years.

Results will be issued on results day in August as follows:

Date	Qualification type
12/08/2021	GCSE and other Level 1/2 qualifications

#### Arrangements for results day

Arrangements for results day are that students are invited into school at specific times based on their surname to collect results slips.

Surname beginning with	Collection time
A to C	9:00 AM
D to G	9:15 AM
H to J	9:30 AM
K to N	9:45 AM
O to S	10:00 AM
T to Z	10:15 AM

Students should arrive promptly for their stated time (but not more than 5 minutes before). On arrival, staff will direct students to where they will collect their results.

Once results have been collected, staff will be on hand to answer any questions and to support students with their chosen next steps.

Due to our current health and safety risk restrictions, we cannot allow parents, friends or other relatives into the school building on results day. Students must attend individually at their allocated time. Results will be posted to students who do not collect them in person on 12th August. We encourage all students who are able to do so to collect their results in person, so that they can receive any support they may need.

<sup>1</sup> <https://www.jcq.org.uk/summer-2021-arrangements/>

<sup>2</sup> <https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021>

## Concerns about your results

When you receive your results, if you think that a grade is wrong, please read the information enclosed with your results and follow the instructions provided. Further details of the arrangements for appeals are provided below.

## The arrangements for appeals

Section 5.4 of JCQ Appeals Guidance Summer 2021 (A guide to appeals processes – Summer 2021) states: to decide whether to request a review, students will need access to certain information before results day, or on results day, if it has not already been made available to them. This must include:

- The centre policy – ***this is published on our School website.***
- The sources of evidence used to determine the student's grade, along with the marks/grades associated with them. ***Students have signed to confirm they understand what evidence has been used.***
- Details of any variations in evidence used based on disruption to what that student was taught. ***Students have been informed if this applies to them.***
- Details of any special circumstances that have been considered in determining their grade, e.g. access arrangements/reasonable adjustments or mitigating circumstances such as illness. ***Any student with access arrangements have signed the appropriate documentation to confirm that this was offered to them.***

Student's signed documentation has been kept with the student's evidence folder for every subject. Student's evidence folders have been through a rigorous checking process.

There are two stages to the appeals process:

- Stage 1 - centre review .
- Stage 2 - appeal to the awarding organisation.

Easington Academy will support its students through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at Easington Academy for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

### **Stage 1 – Centre review**

- The submission of teacher assessed grades for all students in every subject have been through a rigorous checking process at departmental, Academy and Trust level, however if a student does not consider they have been issued with the correct grade, they can submit a request using the ***Stage One A Student Request for Centre Review*** (an electronic version is available on the Academy's website) via email to [enquiries@easingtonacademy.co.uk](mailto:enquiries@easingtonacademy.co.uk) by ***9am on Friday 3<sup>rd</sup> September*** to check if an administrative or procedural error has occurred. ***Please be aware*** that the outcome of the centre review may result in the student's grade remaining the ***same***, being ***lowered*** or ***raised*** .
- On completion of the review, a Stage One Section B Centre Review Outcome Review Outcome will be emailed to the student by ***Wednesday 15<sup>th</sup> September 9am***, in sufficient time prior to the relevant appeal to awarding organisation deadline.

- If an administrative or procedural error is found, Easington Academy will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation.

## **Stage 2 – Appeal to the awarding organisation**

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student.
- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade they may want to consider entering for the autumn exam series.
- If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an unreasonable exercise of academic judgement, the student can submit a request to Easington Academy using the **Stage Two Student Appeal to Awarding Organisation** (*an electronic version is available on the Academy's website*) via email to [enquiries@easingtonacademy.co.uk](mailto:enquiries@easingtonacademy.co.uk) by no later than **9am on Friday 17<sup>th</sup> September** to proceed with an appeal to the awarding organisation on their behalf.
- Easington Academy will then submit the appeal on the student's behalf according to the requirements of the awarding organisation to which it is being submitted.
- The awarding organisation will determine the grade at appeal and the outcome will be final.
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**.
- There is no further opportunity to appeal the outcome to the awarding organisation .
- The awarding organisation's appeal outcome letter will be provided by email to the student by Easington Academy as soon as is reasonably practical after the outcome letter from the awarding organisation is received in the centre.
- Should the student still remain concerned their grade was incorrect, they may be able to apply for a procedural review .
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS).

**Note** - Once a finding has been made **you cannot withdraw your request for a centre review or appeal**. If your grade has been lowered, you will not be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education's blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

## **Certificates**

We will contact you later in the year when we receive your certificates and provide you with further information on how these can be collected.

We hope that you have a safe, restful summer and look forward to seeing you again on 12<sup>th</sup> August.