



2 June 2020

Dear parent/carer,

Thank you for completing our recent survey regarding school reopening for Year 10. If you have decided not to send your child to school, we completely understand this will have been a difficult decision to make. **However, should you change your decision, please contact the school office to discuss your child's safe return.** For those returning, be assured that in line with government guidelines, careful planning has taken place to ensure the safety of staff and students as far as possible upon their return. School will be very different for the foreseeable future, so please take read the following information carefully with your child before their return.

Fitness to attend:

If your child is displaying symptoms of Coronavirus, they must not attend school.

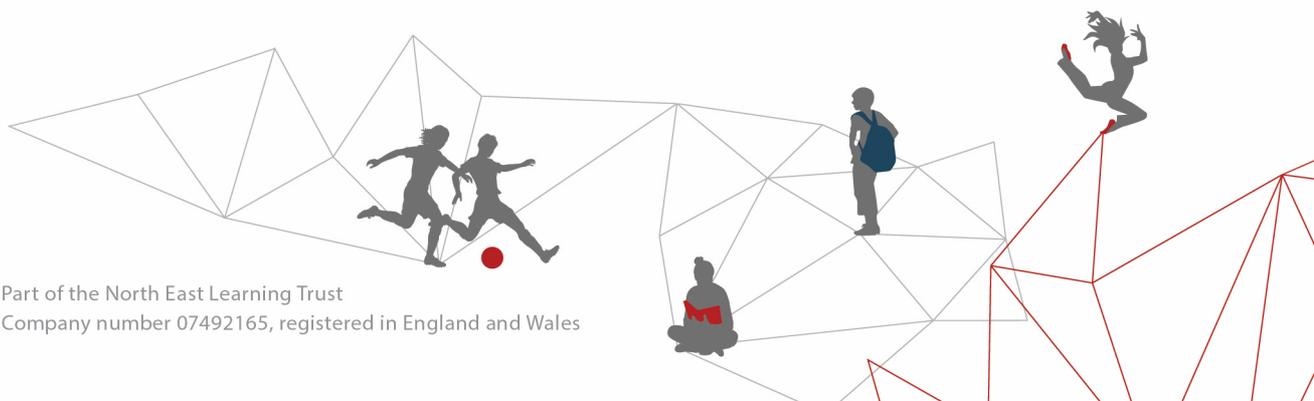
Current guidance states that if this is the case, they must not leave the house until they have been tested. You should use the 111 online or telephone service to arrange this. Anyone with symptoms must self-isolate for 7 days from when their symptoms started. Anyone who does not have symptoms must self-isolate for 14 days from the date the first person in your home started having symptoms. If the individual with symptoms tests negative, there is no need to self-isolate.

Where there is any doubt, then please do not send your child to school.

If they appear unwell in school, they will be isolated, and you will be contacted to collect them straight away.

Please let us know immediately if you suspect your child has Coronavirus or if they have tested positive. If a child or an adult in their group within school is confirmed as having the virus, the whole group, including the staff working with that group, will be sent home to self-isolate for 14 days.

Timetable for students:



Each Year 10 student will be invited into school for 3 days. As per the government guidelines, each student will be placed in a **team**. This **team** determines the day of the week they will be in school. Each team will be split into separate groups. The **group** determines the 'bubble' they will remain in throughout the day to minimise interactions. You will receive these details regarding the group and days your child is expected to attend the week beginning 8th June.

The tables below show how this system will work;

Team	Days in school
A	Monday 15 th June, Monday 29 th June, Monday 13 th July
B	Tuesday 16 th June, Tuesday 30 th June, Tuesday 14 th July
C	Wednesday 17 th June, Wednesday 1 st July, Wednesday 15 th July

	Group 1	Group 2	Group 3
Start time W/C June 15 th	10:10 am	10:20 am	10:30 am
Start time (all other weeks)	9:40 am	9:50 am	10 am
Finish time (all weeks)	2:40 pm	2:50 pm	3pm
Classroom	ICT 1	E2/3	ICT 2

Students must not attend on any other day than those specified for their team and group and must arrive/leave at the specified time.

Getting to school:

- All students must use the main entrance on Stockton Road at their correct start time. The bottom gate on Thorpe Road will remain locked.
- Parents should drop off their child outside of the main gate and must remain in their vehicle (unless prior arrangement has been made with school). In line with current guidelines, no students from different families should travel in the same vehicle.
- No parent will be admitted onto the school premises without prior appointment.
- If your child intends to walk or cycle to school, they must be reminded of the need to remain two metres from anyone throughout their journey. Cyclists will be asked to dismount at the gate and directed by duty staff.

- **If there is any doubt that social distancing has not been maintained on the way to and from school, your child will be unable to attend.** On arrival students will be met by staff.
- Two metre markings will be clearly displayed on the school site to ensure students remember to maintain this distance from others.
- Everyone will enter through the gate next to Student Reception where they will be met by their group's class teacher for the day.
- Students will be required to use the hand sanitiser situated at this point.
- Once the group has arrived, they will be escorted to their classroom.

Physical environment:

Each group will have a designated classroom, toilet and outdoor area. Students will not mix with anyone from a different group at any time. The building and external areas will display clear signage and floor markings to ensure social distancing at all times. Students will be seated according to a seating plan and will have access to a computer and their own equipment which will be stored in a sealed plastic wallet. Equipment will not be shared. All windows and doors will remain open where possible to ensure rooms are well ventilated. Students will be required to wipe down their work area and equipment with anti-bacterial wipes at the beginning and end of sessions. Thorough cleaning of all areas has been carried out prior to school reopening and will continue at regular intervals throughout the day. All rooms will have bins with lids, and we will remind students of the need to "catch it, bin it, kill it" with regards to the use and disposal of tissues.

Hygiene:

Good hygiene is essential to stop the spread of infection. Students will be required to use hand sanitiser (provided) on arrival at school and at regular intervals. Handwashing will also take place at regular interval as directed by the class teacher and following breaks, before as well as after lunch. We are currently being advised to ensure that clothing is changed and washed regularly, therefore students will not be required to wear a uniform. Clothing must be clean, suitable and safe for school (no short tops, hot pants, flip flops etc.). Students should either wear or bring a pair of trainers each day.

Lesson time:

Students will continue with the work set on Microsoft Teams by their class teachers. They will access this on their allocated computer. If your child has their own headphones, then they should bring these to school. All equipment will be provided in school for personal use (sharing will not be permitted). No mobile phones will be permitted to be used throughout the school day. One member of staff will work with each group each day.

Break/lunchtimes:

Each group will have their own designated outdoor area for use at breaktime where they can eat their packed lunch (weather permitting). If you have informed us that your child requires a school lunch, then a packed lunch will be provided. Students will spend as much of their free time as possible outdoors. They should bring enough bottled water to last them the full day in school as fountains have been switched off to prevent the spread of infection. Students may bring one bag to transport their lunch and water, which will be stored under their seat in their designated work area.

Behaviour:

The existing academy behaviour policy has been updated in response to the current situation regarding the coronavirus and the behaviours we expect of students following their return to school. This amendment will be displayed on our website week beginning the 8th June. Prior to their return, parents/carers and students will be asked to sign an updated home school agreement which reflects the amendments to our behaviour policy.

The current situation is unprecedented and a worrying time for everyone. I can assure you that thorough planning and risk assessments have been carried out to ensure the safety of your child during their time with us in school. If you have any questions or concerns, please don't hesitate to contact us by email - enquiries@easingtonacademy.co.uk

If you decide that your child will not be returning to school from 15th June, please let us know by 12pm Thursday 4th June so that we can plan accordingly.

I hope that this information answers your questions about your child's return to school; you will receive more details (including your child's team and group) once we have finalised student numbers.

Thank you for your support in ensuring your child understands what will be expected from them on their return to school.

Yours sincerely,

Mrs N Hickman

Head of School