

Person Specification
Technical and Curriculum Science Assistant

| <u>Specification</u> | | | | <u>Essential/ Desirable</u> | <u>Method of Assessment</u> |
|---|------------------|-----------------------|--------------|--|--|
| EDUCATION & TRAINING | | | | | |
| <ul style="list-style-type: none"> Minimum of 5 GCSEs at Grade C or above or equivalent including English and Maths | | | | Essential | AF/LA/C/SP |
| <ul style="list-style-type: none"> Equivalent relevant NVQ Level 3 qualification in Science | | | | Essential | AF/LA/C/SP |
| <ul style="list-style-type: none"> Degree in a Science subject | | | | Desirable | AF/LA/C/SP |
| RELEVANT EXPERIENCE | | | | | |
| <ul style="list-style-type: none"> Experience of working in a laboratory or school Prep Room | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Evidence of supporting and developing others | | | | Desirable | AF/LA/R/SP |
| APTITUDE AND SKILLS | | | | | |
| <ul style="list-style-type: none"> Ability to offer professional guidance and assistance to students and teachers on the practical aspects of the curriculum | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Ability to carry out risk assessments in relation to laboratory work | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Good communication skills with staff and students | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Ability to work effectively and efficiently within set deadlines | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Competent to trial, prepare and set up practicals in all 3 Science disciplines for lessons | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Ability to use own initiative | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Ability to work alone and/or as part of a team | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Proficient in the use of ICT | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Detailed knowledge of COSHH regulations in relation to the safe handling and storage of chemicals and equipment | | | | Desirable | AF/LA/R/SP |
| PERSONAL QUALITIES | | | | | |
| <ul style="list-style-type: none"> Reliable and conscientious | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Flexible approach to work | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Team worker | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> The ability to make a positive contribution to the community of the school | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Ability to prioritise tasks accordingly | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Be capable of moving heavy trolleys from room to room | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Ability to handle chemicals and apparatus with care | | | | Essential | AF/LA/R/SP |
| <ul style="list-style-type: none"> Current First Aid Certificate | | | | Desirable | AF/LA/R/SP |
| Key | AF | LA | C | R | SP |
| | Application Form | Letter of Application | Certificates | References | Selection Process |



